



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

October 9, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: JAKE KUREDJIAN PARK
NEW RESTROOM BUILDING PROJECT
UNINCORPORATED SANTA CLARITA AREA
APPROVE CAPITAL PROJECT
APPROVE TOTAL PROJECT BUDGET
ADOPT AND ADVERTISE
SPECS. 6828; C.P. 69578
(FIFTH DISTRICT) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find the proposed project to be categorically exempt under the California Environmental Quality Act.
2. Approve the Jake Kuredjian Park New Restroom Building project, Capital Project 69578, at a total project budget of \$635,000, and authorize the Director of Public Works to carry out the project.
3. Adopt plans and specifications for the construction of the Jake Kuredjian Park New Restroom Building project at an estimated construction contract cost of \$410,000, and instruct the Executive Officer of the Board to advertise for bids to be received and opened on November 6, 2007, in accordance with the Instruction Sheet for Publishing Legal Advertisements.

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

4. Authorize the Director of Public Works or his designee to execute a consultant services agreement with the apparent lowest responsible bidder to prepare a baseline construction schedule for a \$2,300 not-to-exceed fee funded by existing project funds, and to establish the effective date following your Board's approval.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

Approving the recommended actions will establish the Capital Project 69578 and authorize bidding for construction of a new restroom building at Jake Kuredjian Park located at 25265 Pico Canyon Road, Santa Clarita, California 91381.

Construction of the Jake Kuredjian Park was completed in August 2004. The park provides the community with activities such as walking, jogging, and picnicking. However, it does not include a restroom facility. The proposed project consists of a new 650 square-foot men's and women's concrete block restroom facility, with security lighting, drinking fountain, storage area, and a continuous concrete walkway leading to the new facility. The project will also include the necessary provisions to comply with all aspects of the Americans with Disabilities Act. Plans have been completed by the Department of Public Works' in-house staff and are now ready for advertisement.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs that we provide Fiscal Responsibility (Goal 4) and Children and Families' Well-Being (Goal 5) as the project is an investment in public infrastructure and will enhance recreational opportunities for County residents.

FISCAL IMPACT/FINANCING

The total project cost, including construction, plans and specifications, jurisdictional review, and County services, is estimated at \$635,000 and is funded by Park In-Lieu Fee (Quimby) funds. The Project Schedule and Budget Summary are included in Attachment A.

Operational Financing

The Department of Parks and Recreation (Parks and Recreation) will work with the Chief Executive Office to determine the appropriate level of maintenance and associated operation cost increases. Based on available project information, Parks and

Recreation expects the ongoing costs to be incurred in late Fiscal Year 2007-08; Parks and Recreation will absorb any cost increases in Fiscal Year 2007-08 and will request ongoing operating funding in its Fiscal Year 2008-09 proposed budget request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard construction contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration of contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) program participants for future employment.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135 (Safely Surrendered Baby Law) and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

ENVIRONMENTAL DOCUMENTATION

The proposed project is categorically exempt under the California Environmental Quality Act (CEQA) in accordance with State CEQA Guidelines, Section 15303, Class 3 (c) and (d); and Class 3 (a), (c), and (d) of the County of Los Angeles Environmental Procedures and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Attachment B). Following receipt of bids, we will return to your Board for construction contract award.

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the Doing Business with Us website.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no impact on current County services or projects, and the park will remain open during project construction.

CONCLUSION

Upon approval of the recommendations, please forward an adopted, stamped copy of the Board letter to my office.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer

WTF:DLW:DL
JSE:DJT:AG

Attachments (2)

- c: County Counsel
 - Office of Affirmative Action Compliance (Ozie Smith)
 - Department of Parks and Recreation
 - Department of Public Social Services (GAIN/GROW Program)
 - Department of Public Works (Project Management I)

October 9, 2007

ATTACHMENT A

**DEPARTMENT OF PUBLIC WORKS: JAKE KUREDJIAN PARK
NEW RESTROOM BUILDING PROJECT
UNINCORPORATED SANTA CLARITA AREA
APPROVE CAPITAL PROJECT
APPROVE TOTAL PROJECT BUDGET
ADOPT AND ADVERTISE
SPECS. 6828; C.P. 69578**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Design	06/2007*
Jurisdictional Approvals	08/2007*
Construction Start	01/2008
Construction Substantial Completion	06/2008

* Indicates actual dates.

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Land Acquisition	\$ 0
Plans and Specifications	\$ 0*
Jurisdictional Reviews	\$ 8,000
Construction	
Construction Contract	\$410,000
Change Order Allowance	60,748
Subtotal	\$470,748
Equipment	\$ 0
Other Consultant Services	\$ 0
Miscellaneous Expenditures	\$ 0
County Services	\$156,252*
TOTAL PROJECT BUDGET	\$635,000

* Plans and specifications were prepared by the Department of Public Works' in-house staff. The corresponding design fee is included in County services.

October 9, 2007

ATTACHMENT B

**DEPARTMENT OF PUBLIC WORKS: JAKE KUREDJIAN PARK
NEW RESTROOM BUILDING PROJECT
UNINCORPORATED SANTA CLARITA AREA
APPROVE CAPITAL PROJECT
APPROVE TOTAL PROJECT BUDGET
ADOPT AND ADVERTISE
SPECS. 6828; C.P. 69578**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS.</u>	<u>PROJECT</u>	<u>BID DOC. FEE</u>	<u>DATE OF BID OPENING</u>
5	6828	Jake Kuredjian Park New Restroom Building 25265 Pico Canyon Road Santa Clarita, CA 91381	\$25	November 6, 2007

Copies of the project manual and drawings may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor Alhambra, California 91803, for the fee stated above. For bid information, please call Ms. Grace Stohs of Architectural Engineering Division at (626) 458-5114. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11 a.m. on this date in the Architectural Engineering Division's Conference Room, 8th Floor, at 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess a B license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts as defined in Section 2000 of the Public Contract Code relating to contracting with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en español, por favor llame al Telefono (626) 458-2563.



Upon 72 hours notice, the Department of Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at the Department of Public Works' main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY or for more Americans with Disabilities Act (ADA) information, please contact the Department of Public Works' ADA coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento de Obras Publicas puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en la oficina principal del Departamento de Obras Publicas localizada en Alhambra (900 South Fremont Avenue), la cual es accesible para personas con incapacidades. Solamente si necesita solicitar adaptaciones o para mas información del ADA, póngase en contacto con nuestro Coordinador del ADA al (626) 458-4081 o TDD (626) 282-7829, de lunes a jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated October 9, 2007.

Specs. 6828

SACHI A. HAMAI, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES